

TAMMY ANDERSON

PROFESSIONAL SCOPIST

LAS VEGAS, NV – 702-860-8330 – TJASCOPIING@OUTLOOK.COM

SERVICES – STANDARD, EXPEDITED, DAILY, CONNECTION MAGIC

Scoping with or without audio, videotape depositions, hearings, trials, arbitrations, mediations, discovery, symposiums, and board meetings.

Part-time, full-time, overload work. Weekends, and holiday work agreements available. Connection Magic ready.

Read steno notes

Court reporting school to learn theory and briefs

EXPERIENCE – SCOPING SINCE 1983

Federal, civil and criminal cases discovery, hearings and trials. Mediations, Arbitrations.

Daily copy/Expedites

Connection Magic

Read steno notes

Court reporting school to learn theory and briefs

EQUIPMENT – CAN ACCEPT WORK FROM ANY JOB FILE SOFTWARE

Total Eclipse 6.0.0.16, 7.0.0.8, 8.0.0.4, and 8.0.0.5. Connection Magic; any FTP upload/download site, audio, support dss, wav and MP3 files, MP4 files, digital transcription with either For the Record or ExpressScribe, and of course, audiosync.

CHARGES AND AGREEMENTS * **ALL TURNAROUND TIME = BUSINESS DAYS

\$1.25 for 5- to 7-day turnaround

\$1.35 Videotaped for 5- to 7-day turnaround

\$1.45 Arbitrations for 5- to 7-day turnaround

\$1.75 Meetings and symposiums for 8- to 10-day

\$1.60 - \$2.50 for expedited turnaround

\$2.50 for same-day service or Connection Magic

\$1.85 for editing for voice writers ***

Added proofing \$.50 each page

For any job that I type extra pages over and above 15 because of missing notes, there will be an upcharge of \$.25 for each page after 15 pages, for a total of \$1.60 per page.

- If any job is received by myself after noon, Pacific Standard Time, the turnaround time does not begin until the next day. My workday sometimes ends **after midnight Pacific Standard Time, so turnaround time would include all of that last day unless otherwise specified and agreed to.**
- Payment expectations: First time reporters total balance due within receipt of invoice. Once relationship established, payment arrangements can be discussed. I require in any event all invoices to be paid within 5 days. **ELECTRONIC PAYMENT IS PREFERRED VIA PAYPAL OR GOOGLE WALLET to tjascooping@outlook.com.**
- **Weekend and holiday rates to be determined for each agreement. Any and all changes to the terms of this document must be made at the express consent of both the reporter and myself.**
- **For voice writing, I will review first five pages to determine if I believe there's going to be an upcharge and advise before accepting the job.**